**Job Description**

**Job Title:** Machine Operator/ Setter

**Job Summary:**

*Based in our Thetford Location- i4innovation Ltd. Manufacturing machine operators /setters work with routing machinery on the factory floor, with computer-controlled equipment to make sure they are set up properly, working well, and producing high-quality products in a safe environment. Machine operators/setters make sure their machines are working at full capacity, are stocked with the necessary materials and are well maintained.*

**Key Responsibilities:**

* Maintaining the factory machinery
* Ensuring the smooth and efficient running of machines through control & adjustment of machine settings
* Carrying out routine maintenance
* Ensuring enough raw materials are fed into the machines
* Conducting periodic checks on output efficiency and quality
* Removing cut parts and finishing ready for assembly staff
* Goods in check of material stock
* Detect & report defective materials to the Production Manager
* Detect & report defective machinery to the Manufacturing Engineer
* Operating the company forklift truck
* Wear proper safety equipment and comply with company safety rules at all times
* Make a positive contribution to maintaining a workplace that is healthy, safe, neat and tidy

**Key Skills for Machine Operators/Setters:**

* Ability to read and interpret drawings , machining instructions , and written & verbal instructions to execute works orders
* Strong knowledge of shop floor measuring equipment to ensure that the part’s dimensions are correct
* Problem solving
* Decision making
* Concentration
* Attention to detail
* Teamwork
* Able to follow instructions and production schedules
* Able to act quickly when a problem arises