**Job Description**

**Job Title:** Quality Inspector

**Job Summary:**

*Based in our Thetford Location- i4innovation Ltd. Assist in maintaining the company’s quality management system. This will include communication with the customers and suppliers to help investigate quality issues.*

**Key Responsibilities:**

* Approves incoming materials by confirming specifications; conducting visual and measurement tests; rejecting and returning unacceptable materials.
* Approves in-process production by confirming specifications; conducting visual and measurement tests; communicating required adjustments to production supervisor.
* Approves finished products by confirming specifications; conducting visual and measurement tests; returning products for re-work; confirming re-work.
* Documents inspection results by completing reports and logs; summarizing re-work and waste; inputting data into quality database.
* Keeps measurement equipment operating by following operating instructions; calling for repairs.
* Maintains safe and healthy work environment by following standards and procedures; complying with legal regulations.
* Updates job knowledge by participating in educational opportunities; reading technical publications.
* Accomplishes quality and organization mission by completing related results as needed.

**Key Skills and Qualifications for a Quality Inspector:**

* Ability to analyse information
* Ability to report research results
* Documentation skills
* Safety management
* Able to promote process improvement
* Manufacturing Methods and Procedures
* Managing processes
* CAD
* Quality engineering
* Operations research
* Supports innovation